

# Harrow Green

Laboratory Services



## Excellence in Laboratory Logistics

Trusted experts in laboratory relocations across the UK



## Why us?

Our specialist laboratory division provides a wide range of expert services in the field of laboratory removals.

We are a nationwide relocation and specialist laboratory storage solutions provider with strategically placed depots to service all UK areas and major cities. Operationally we can deliver the most complex moves for our life science and laboratory customers.

Our detailed and methodical approach is why our customers choose us over our competitors and why our customer list includes global pharmaceutical companies, biotech firms, healthcare organisations, veterinary laboratories, clinical research organisations (CROs), petrochemical and other high tech industries.



**Dave Shewring**

Head of Laboratory Services,  
Harrow Green

## Our services include:

- › Full turnkey relocation project management
- › OEM and third party vendor management
- › Chemical relocations and disposal
- › Cold chain relocation (including LN2)
- › Equipment packing, relocation and unpacking
- › Crate and packing material supply
- › Clean room relocations
- › Large and heavy equipment relocation
- › Office, breakout space and write up area relocation
- › IT relocation, including decommissioning and recommissioning
- › Biobanking and disaster recovery
- › Storage and distribution
- › International moves
- › Equipment resale and recycling services





# Relocation Project Management

We know how important it is to keep your research safe, which is why you will be appointed a dedicated project manager.

They will work with you to create a personalised relocation plan, designed specially for the service you require. This single point of contact ensures continuity, reduces costs and minimises downtime.

Our professional and experienced project managers will help you to define the project and relocation priorities along with how we can jointly overcome any challenges and issues through effective risk and relocation management. They understand all the practicalities associated with laboratory relocation, such as stringent methodologies,



challenging environments, client confidentiality, equipment sensitivity and regulatory compliance.

Your project manager can liaise with Original Equipment Manufacturers (OEMs), vendors and other third parties, which form a crucial aspect in project managing any size laboratory relocation.



# We take a custom approach

Our laboratory relocation team will work with you to understand your move requirements. We know that your time is valuable, and we will ensure that we work with you and design a relocation programme that keeps downtime to an absolute minimum.

Eliminating relocation risks is part of what we do. Our teams can facilitate the preparation of your equipment, including instrument decontamination, removing and securing all movable parts and dismantling.

## Packing

We safely pack all lab ware, consumables, accessories and spare parts ready for the move. For this we use a variety of standard or custom made wooden crates (where required), designed to house each individual instrument, and transport it safely throughout the life of the project.

## Transport

Our ESG strategy will see us become a net zero business by 2035 with an added commitment of reducing our scope 3 emissions by 50% before 2030. To meet these targets we are moving our large fleet of vehicles to electric and alternative fuel. In 2023 alone we have now got 25% of our fleet to being electric and alternative fuel. Our targets in this area also help us to support our customer's ESG goals.

We have ADR compliant and insured vehicles so we are able to relocate hazardous goods on the road. Our lab relocation drivers are ADR trained with ADR certification, so are able to legally relocate hazardous goods on public roads. ADR is a European agreement and standard which sets out the requirements for classifying, packaging, labelling, transporting and certifying dangerous goods.

We have vehicles with a 3,000kg tail lift capacity ensuring we can safely move and relocate the heaviest of lab equipment, and if needed we deploy cranes and HIABs to support moves.



## Equipment

As an industry leader we use the highest quality moving and lifting machinery to ensure that whatever laboratory equipment we are relocating, we do it safely, carefully and efficiently.

We are also able to complete difficult relocations with specialist equipment. For example, we can use equipment such as stair climbing robots, telehandlers or cranes for any items that do not fit in to lifts and need to be relocated via the stairs, out of windows or from the roof.



# Confidential laboratory data

We are fully GDPR compliant and can advise our customers on handling and storing sensitive data in accordance with the law.

We are ISO 9001, ISO 14001, ISO 45001 and Cyber Essentials Plus accredited, which confirms our long-standing commitment to quality, and best practice as well as establishing, implementing and operating our information security program.

Our lab operatives regularly attend our in-house training courses which specifically focus on the handling of sensitive data.

Our stringent privacy protocols as well as our detailed chain of custody procedures are standard practice for all data handled, so you can be feel assured about the safety of your information.



## Insurance

We know your effects are valuable so we offer fully comprehensive insurance to cover the full value of your items in transit, for your peace of mind.



“...we use the best specification lifting and moving equipment available on the market, and have even had some of this equipment modified further to ensure we are offering the safest and move efficient relocation processes for laboratory equipment.”



# Hazardous material

Our specialist teams are extensively trained in the safe movement of hazardous materials. This includes the frequent transport of chemicals, hazardous samples of all bio safety levels, cryogenic liquids and compressed gases.

When moving hazardous goods our in-house Dangerous Goods Safety Advisor (DGSA) undertakes careful planning and oversees compliance as required by the latest ADR and CDG regulations. They will work with your internal team to scope and specify the equipment and methodology.

We take care of all aspects of hazardous goods relocation by preparing and managing all the documentation for transportation. Our attention to detail and methodical approach ensures that risks are minimised, deadlines are met and all transportation is done within the strictest legal parameters.



## Samples, specimens and cold chain assets

We handle temperature controlled relocations for all types of requirements, including frozen, chilled and temperate.

By understanding your precise needs we will provide the specialist UN compliant packaging and coolants needed to safely, legally, and securely transport any samples, specimens or materials.

For certain compliance requirements we can supply and use temperature data loggers, which will provide an auditable trail for your temperature sensitive samples, substances and chemicals.

Our modern and state of the art relocation vehicles have the ability to supply power to fridges, freezers and incubators should this be required.

All of our FORS accredited, fleet vehicles are fitted with tracking devices so we can pinpoint the location of your materials in real time.



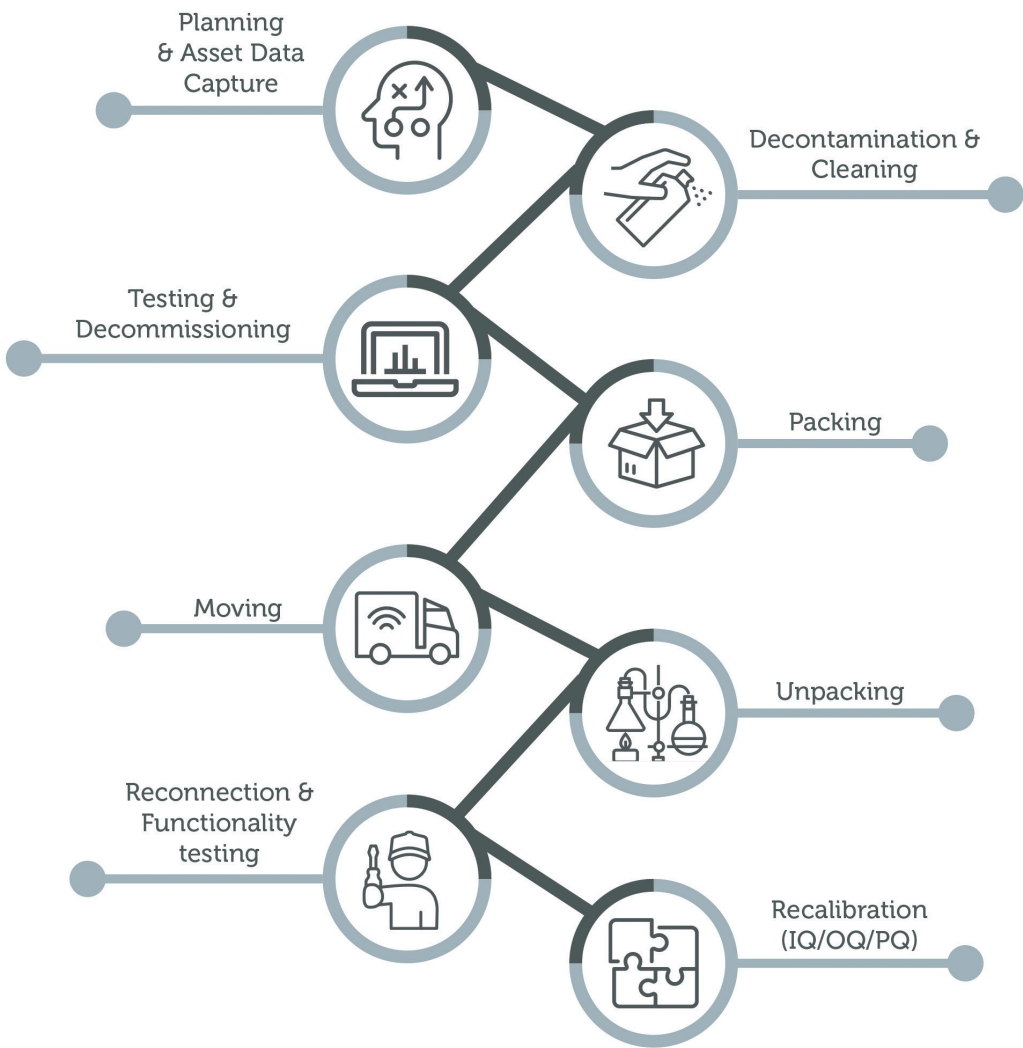
# Regulatory compliance

When it comes to compliance, we leave nothing to chance. We have vast experience in UKAS accredited, MHRA regulated, GxP compliant and HTA licensed laboratory and hospital relocations, in both the public and private sectors.

Through our experience and continued work in these environments we identify the steps that must be taken to ensure that all requirements are met and implemented.

Our project managers, DGSAs, ADR trained team and back of house staff ensure that they fully understand the type and level of regulated or accredited laboratory environment to be relocated. They undertake rigorous and detailed planning for your equipment, data, samples and chemical relocation needs giving you peace of mind throughout the whole process.

Whatever your equipment, data, sample and chemical move requirements are, we will ensure a safe and legal relocation following the below process as and when required:



# Cleanrooms

Our laboratory teams are experts in planning and relocating all levels of ISO accredited cleanrooms, and are aware of the specific requirements to ensure that we do not contaminate them through any relocation work that is being undertaken.

Our colleagues wear appropriate protective attire and follow specific cleanroom personal requirements to ensure no cross contamination. We use specialist crates and air-tight packing materials to safely and securely pack all equipment prior to moving them out of any cleanroom environment.

We also ensure our equipment is prepared prior to entry to ensure the environment is not compromised.

Like all relocations, we will have specific Risk Assessments and Method Statements agreed prior to any work being completed, which our staff strictly adhere to.



“I just wanted to pass on the thanks of all of our team, to all of your team, who managed and delivered our lab and office move. [It] was well planned and executed, the team responsive and flexible at all times. Please pass on our appreciation.”

University of Cambridge



# Biobanking and Disaster Recovery

Harrow Green Laboratory Services offers Biobank storage and disaster recovery solutions to customers at our purpose built, state of the art facility in Cambridge.

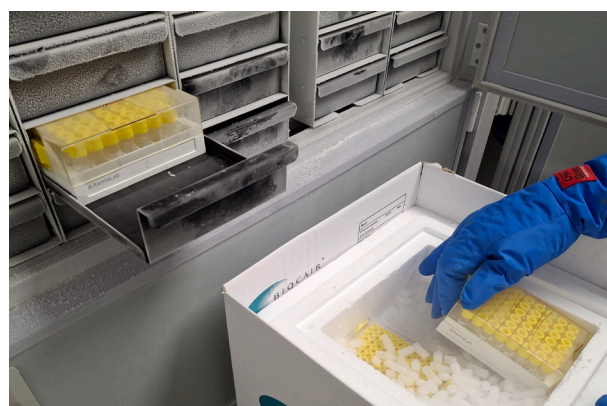
## Biobank Facility:

- › Secure off-site storage for your biological samples,
- › Any sample format including SBS and traditional square cyro racks,
- › Ambient to -196°C storage capabilities,
- › Sample collection and retrieval service,
- › Flexible space; single cryobox to whole or multiple freezer occupancy.



## Our Capabilities

- › HTA licenced,
- › 24/7 temperature monitoring and recording with secure access by authorised personnel,
- › On site back-up power generator,
- › High-end sample inventory management system,
- › Expertly trained team of ADR certified drivers and in-house fleet of ADR certified vehicles for seamless temperature controlled transit,
- › Access to a network of cold chain shipping partners.



## Disaster Recovery

- › To safeguard and secure the integrity of your samples,
- › Rapid response to collect samples or freezers in the event of a freezer or facility breakdown
- › In transit power to ensure optimal temperature conditions during sample transportation.

## Contact our BioServices team today

Looking for expert support with biobanking and disaster recovery? Our BioServices team is ready to help safeguard your valuable samples and research.

✉ Email us at:  
[Bioservices@harrowgreen.com](mailto:Bioservices@harrowgreen.com)

☎ Call us on:  
0345 600 7776







# International relocation

Our reach is not limited to the UK but spans the globe and to the same quality level that we offer at home, while still safeguarding the stringent regulations required in a lab setting.

Global laboratory relocations can often involve complex clearance procedures and detailed declarations for the processing of biological samples taken from human and animal subjects which we are fully equipped to handle. This includes CITES (Convention on International Trade in Endangered Species) certificates as well as ATA Carnets for equipment that may be temporarily imported into a country.

We provide a comprehensive, global laboratory relocation service with the support of our network of trusted and audited international partners.

We specialise in international transportation and customs clearance of all scientific equipment, materials and research samples and handle every part of the process from start to finish including the preparation of all sensitive customs clearance documentation for fast processing and project completion.

So whether you're moving around the corner or to the other side of the world, we'll handle every last detail.



# Storage & Distribution:

We have strategically placed branches across the UK enabling us to serve our customers in a flexible and agile way.

Each of our locations has dedicated warehousing space that supports the storage of all equipment, parts and consumables with fast turn around of deliveries wherever you are in the UK.





# Our online portal

Our Web Inventory Ordering system has been designed to allow you view all your stored items in a structured and orderly fashion and to enable you to order deliveries of as many or as few items as your require at the click of a button.

Having your items in storage with us means peace of mind. Our real time transit updates let you know where your items are and when you can expect them so that there will be no surprises. Our online portal makes managing your goods simple and efficient so that you can concentrate on the things that matter the most.

- ✓ Optimised workspace
- ✓ Operational efficiency
- ✓ Time savings

## The portal offers:

- barcode tracking
- stock level reports
- photographic cataloguing
- order overview
- online portal catalogue viewing
- delivery status
- shopping basket ordering



# Our customers



## Accreditations:





# Harrow Green

Laboratory Services

Get in touch with the team  
for more information:

T: 01223 616 680

E: [labservices@harrowgreen.com](mailto:labservices@harrowgreen.com)

[harrowgreen.com](http://harrowgreen.com)